



# **BURKHALTER TRAVEL**

## **TRAVELER PROFILE FORM**

**\*REQUIRED fields are in bold**

**\*Traveler Name (as it appears on a gov't issued ID):**

Company:

Title/Department:

Business Address:

**\*Preferred Phone:**

☐ **Work**

☐ **Mobile**

☐ **Home**

Secondary Phone:

☐ Work

☐ Mobile

☐ Home

**\*Preferred Email:**

☐ **Work**

☐ **Personal**

Secondary Email:

☐ Work

☐ Personal

**\*Date of Birth:**

**\*Gender:**

Passport Number:

Passport Expiration:

Known Traveler Number:

### **AIR PREFERENCES:**

Seating Preferences:

☐ Window

☐ Aisle

Airline Name:

Loyalty/Freq. Flyer #:

☐ Preferred

Airline Name:

Loyalty/Freq. Flyer #:

☐ Preferred

Airline Name:

Loyalty/Freq. Flyer #:

☐ Preferred

Airline Name:

Loyalty/Freq. Flyer #:

☐ Preferred

### **HOTEL PREFERENCES:**

Hotel Chain:

Loyalty #:

Hotel Chain:

Loyalty #:

Hotel Chain:

Loyalty #:

Hotel Chain:

Loyalty #:

Hotel Chain:

Loyalty #:

Any general hotel special requests or preferences we should note?

### **CAR PREFERENCES:**

Car Vendor:

Loyalty #:

Car Vendor:

Loyalty #:

Car Vendor:

Loyalty #:

Car Vendor:

Loyalty #:

Car Vendor:

Loyalty #:

Car size preference:

☐ Compact

☐ Midsize

☐ Standard

☐ Full Size

☐ Other

Any general car special requests or preferences we should note?